



MINUTES
Board of Directors Meeting
5:30 PM - Wednesday, March 26, 2025
Conference Rooms 1&2 and Zoom

The meeting of the Board of Directors of South Peninsula Hospital was called to order on Wednesday, March 26, 2025, at 5:30 PM, in the Conference Rooms 1&2 and Zoom.

1. CALL TO ORDER

President Aaron Weisser called the regular meeting to order at 5:30pm.

2. ROLL CALL

BOARD PRESENT: Aaron Weisser, Edson Knapp, Walter Partridge, Bernadette Wilson, Beth Wythe, Preston Simmons, Kim Frost, Matthew Bullard, and Christopher Landess

ALSO PRESENT: Ryan Smith, CEO; Anna Hermanson, CFO; Rachael Kincaid, CNO; Christina Tuomi, CMO; Nyla Lightcap, Executive Assistant
**Only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, CNO shared a Living Our Values story, about a community member who attended Wellness Wednesdays with her husband and continued to attend after he passed away, valuing that established connection to community.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

Mr. Weisser welcomed the board and visitors to the meeting. The rules for participating were provided in the packet and in the room.

4.1. Rules for Participating in a Public Meeting

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Ms. Wythe requested item 7.4 and 7.5 be removed from the consent calendar and placed in New Business.

Edson Knapp made a motion to approve the agenda with 7.4 and 7.5 moved from the consent calendar to new business. Preston Simmons seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Ms. Wythe read the consent calendar into the record.

7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for January 29, 2025

7.2. Consideration to Approve January and February FY25 Financials

7.3. Consideration to Approve the Annual Report to the Contract Administrator

7.4. Consideration to Approve a Retirement Proclamation for Bernadette Arsenault after 34 Years of Service to South Peninsula Hospital

Beth Wythe made a motion to approve the consent calendar as read. Edson Knapp seconded the motion. Motion Carried.

8. PRESENTATIONS

8.1. Reading of the Retirement Proclamation for Bernadette Arsenault

Aaron Weisser, President, read a retirement proclamation for Bernadette Arsenault, who retired from South Peninsula Hospital after 34 years of service.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

10.1. Consideration to Approve the 2025 Quality Assurance & Performance Improvement Plan for South Peninsula Hospital Home Health

Rachael Kincaid, CNO, reported and answered board member questions on the quality measures.

Beth Wythe made a motion to approve the 2025 Quality Assurance & Performance Improvement Plan for South Peninsula Hospital Home Health Edson Knapp seconded the motion. Motion Carried.

10.2. Consideration to Approve the 2025 Quality Assurance & Performance Improvement Plan for South Peninsula Long Term Care

Rachael Kincaid, CNO, reported and answered board member questions regarding quality measures.

Beth Wythe made a motion to approve the 2025 Quality Assurance & Performance Improvement Plan for South Peninsula Long Term Care Edson Knapp seconded the motion. Motion Carried.

10.3. Legal Advice from Dan Mullholland

Ryan Smith, CEO, shared some legal advice from Horthy Springer. The hospital has updated its policies on ordering ancillary services, and as a result

naturopaths will no longer be able to order certain studies. This is in line with Central Peninsula Hospital practices. Although these are not board or medical staff policies, Horthy Springer recommended getting board approval on these policy updates, as it is a change in which types of providers can order certain studies. The next two agenda items are the updated policies.

10.4. Consideration to Approve South Peninsula Hospital Policy XR-054 Imaging Orders

This item was included in the discussion of item 10.3.

Walter Partridge made a motion to approve revised South Peninsula Hospital Policy XR-054 Imaging Orders, with the understanding that a naturopath wishing to order imaging studies could establish a collaborating physician on the SPH staff. Aaron Weisser seconded the motion. Motion Carried.

10.5. Consideration to Approve South Peninsula Hospital Policy HW-309 Orders

This item was included in the discussion of item 10.3.

Walter Partridge made a motion to approve the revised South Peninsula Hospital Policy HW-309 Orders as presented. Aaron Weisser seconded the motion. Motion Carried.

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, CEO, gave a verbal report. The balanced scorecard was not updated this month, so it was not reviewed in detail. Mr. Smith thanked everyone who attended the Rural Health Care Leadership Conference in February. The quarterly report to the Kenai Peninsula Borough was provided in the packet. He updated the board on the recruitment effort for the hospitalist program, which is ongoing but making good progress.

11.2. BOD Committee: Pension

Walter Partridge, committee chair, reported. Pension Committee met on March 20 and reviewed the status of all the plans. The frozen retirement plan is working as expected. There was a 7% loss, but the hedging is working appropriately. The 403 and 457 plans are about 5% up over the year. There were no changes recommended by Newport to any of the funds. The committee approved a change in our hedging, in order to balance out our liability duration.

11.3. BOD Committee: Finance

Walter Partridge, committee chair, reported. The Finance Committee met on March 20th and reviewed the financial reports for January and February of 2025. In general, the finances are on target in terms of revenue and expenses. The hospital received a large payment from CMS as a result of a Medicare cost report payment.

11.4. BOD Committee: Governance & Education

Beth Wythe, committee chair, reported. The Governance Committee met on March 20th. The committee reviewed policies SM-02 and SM-03, but decided to postpone making revisions until after the retreat. We have decided to look at the board's overall committee structure. Ms. Wythe requested the board's feedback on the plan, which would establish 5 committees: a combined Finance/Pension Committee, a Governance Committee (to include education and membership), Executive Committee, Quality/Safety Committee and Strategy/Community Relations Committee. Mr. Simmons gave a brief overview of the purpose of each committee. The board indicated it supports the Governance Committee moving forward with this project. Ms. Wythe also reported that Governwell will be conducting the CEO evaluation this year. Preston Simmons will be heading up the CEO Evaluation Committee. A few items have been added to the education schedule for the year - Certificate of Need education in May, and Admission and Discharge processes and financial implications will be in September. The board retreat is scheduled for April 25-26. Will be sending out a survey monkey about Medical Staff Dinners.

11.5. Chief of Staff

Dr. Sarah Roberts reported. She shared that things are going well on the inpatient floor, and hospitalist coverage has been successful. We are excited for Dr. Lawrence to join the hospitalist team and for Dr. Dorsey-Spitz to join us in pediatrics.

11.6. Service Area Board Representative

Ralph Broshes reported on behalf of the Service Area Board. There were no action items at the March Service Area Board meeting, but there were several education sessions. KPB attorneys attended and gave a refresher training on the open meeting act, conflict of interest voting and responsibilities as a board. Derotha Ferraro, SPH Marketing Director, gave a report on marketing and public outreach for the hospital.

12. DISCUSSION

There were no discussion items.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith had no additional comments.

14.2. Board Members

Walter Partridge welcomed Ms. Frost to the board and congratulated Mr. Weisser for his successful completion of the rural board member certification program. Kim Frost indicated she was learning a lot and proud to be joining the hospital board. Beth Wythe welcomed Ms. Frost and congratulated Ms.

17.2. Ratification of Board of Directors Executive Committee Credentialing Meeting Approval of Pediatric Privileges as recommended by the Medical Staff

Beth Wythe made a motion to ratify the Executive Committee approval of Pediatric Privileges as recommended by the Medical Staff Preston Simmons seconded the motion. Motion Carried.

17.3. Ratification of Board of Directors Executive Committee Credentialing Meeting Approval of SPH Resolution 2025-06, A Resolution of the South Peninsula Hospital Board of Directors Approving Medical Staff Credentialing for February 2025

Beth Wythe made a motion to ratify the Executive Committee approval of SPH Resolution 2025-06, A Resolution of the South Peninsula Hospital Board of Directors Approving Medical Staff Credentialing for February 2025 to include the following:

The reappointment of:

<i>David (Rob) Downey, MD</i>	<i>Family Medicine</i>	<i>Active</i>
<i>Donna Rollins, MSN, PMHNPBC</i>	<i>Psychiatric NP</i>	<i>Active</i>
<i>Garret Sitenga, MD</i>	<i>Ophthalmology</i>	<i>Active</i>
<i>Stephen Shaffer, MD</i>	<i>Urology</i>	<i>Courtesy</i>

The new appointment of:

<i>Priscilla Codiga, MD</i>	<i>Internal Medicine</i>	<i>Courtesy</i>
<i>Ellen Dore, MD</i>	<i>Emergency Medicine</i>	<i>Courtesy</i>
<i>Sarah Katchen, MD</i>	<i>Orthopedics</i>	<i>Courtesy</i>
<i>Jerome Klein, MD</i>	<i>Radiology</i>	<i>TeleRad</i>
<i>Nate Mullins, DO</i>	<i>Family Medicine</i>	<i>Courtesy</i>
<i>Sergei Robinson, MD</i>	<i>Internal Medicine</i>	<i>Courtesy</i>
<i>Jena Uvalle, DO</i>	<i>Family Medicine</i>	<i>Courtesy</i>

Preston Simmons seconded the motion. Motion Carried.

18. ADJOURNMENT


The meeting was adjourned.

Respectfully Submitted,

Signed by:

 Maura Gibson, Executive Assistant

Accepted:

DocuSigned by:

 Aaron Weisser, President

Minutes Approved: 4/30/25

DocuSigned by:

 Mary E. Wythe, Secretary