



MINUTES
Board of Directors Meeting
5:30 PM - Wednesday, April 30, 2025
Conference Rooms 1&2 and Zoom

The meeting of the Board of Directors of South Peninsula Hospital was called to order on Wednesday, April 30, 2025, at 5:30 PM, in Conference Rooms 1&2 and via Zoom.

1. CALL TO ORDER

Beth Wythe called the regular meeting to order at 5:30pm. Ms. Wythe chaired the meeting since the President and Vice President were excused.

2. ROLL CALL

BOARD PRESENT: Mary E. (Beth) Wythe, Matthew Hambrick, Edson Knapp, Walter Partridge, Michael Dye, Bernadette Wilson, Matthew Bullard, Kim Frost and Christopher Landess

BOARD EXCUSED: Aaron Weisser and Preston Simmons

ALSO PRESENT: Ryan Smith (CEO), Anna Hermanson (CFO), Angela Hinnegan (COO), Rachael Kincaid (CNO), Maura Gibson (Executive Assistant), Tim Daugharty (Service Area Board) and Shevawn Miller

**Due to the Zoom meeting format, only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present on the virtual meeting.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, CNO, shared a Living Our Values story about the compassionate way South Peninsula Hospital's (SPH) nurses handled recent deaths in the community.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

Tim Daugharty is present for the Service Area Board. Shevawn Miller is present to receive a retirement proclamation. Ms. Wythe welcomed them.

4.1. Rules for Participating in a Public Meeting

The rules were provided in the packet and as handouts in the room.

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Matthew Hambrick made a motion to approve the agenda as presented. Edson Knapp seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Walter Partridge read the consent calendar into the record.

7.1. Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for the meeting of March 26, 2025

7.2. Consideration to Approve March 2025 Financials

7.3. Consideration to Approve HW-276, Respiratory Protection Plan

7.4. Consideration to Approve HW-269, Infection Prevention Plan

7.5. Consideration to Approve HW-299, Bloodborne Pathogen Exposure Control Plan

7.6. Consideration to Approve Board Policy SM-05, Board Evaluations, with no changes, as recommended by the Governance Committee

7.7. Consideration to Approve a Retirement Proclamation for Shevawn Miller

Walter Partridge made a motion to approve the consent calendar as read. Edson Knapp seconded the motion. Motion Carried.

8. PRESENTATIONS

8.1. Presentation of a Retirement Proclamation to Shevawn Miller

Edson Knapp read a retirement proclamation honoring Shevawn Miller for her 25 years of exemplary service to South Peninsula Hospital.

9. UNFINISHED BUSINESS

There was no unfinished business to discuss.

10. NEW BUSINESS

10.1. Consideration to Approve the Adoption of Dermatology Privileges as recommended by the Medical Staff

Dr. Christina Tuomi, CMO, reported. We are privileging the first Dermatologist at our hospital, and so Dermatology privileges have been developed by the medical staff office in conjunction with Dr. Jenna Aird.

Matthew Hambrick made a motion to approve the adoption of dermatology privileges as recommended by the medical staff. Michael Dye seconded the motion. Motion Carried.

10.2. Consideration to Approve SPH Board Resolution 2025-08, A Resolution of the South Peninsula Hospital Board of Directors Authorizing the CFO to Sign, File and Submit the IRS Form 990

Anna Hermanson, CFO, reported. The IRS 990 must be submitted every year by May 15th. The board is provided with a copy of the full form and Schedule B, as required. This resolution authorizes the CFO to sign and file the 990. Mr. Partridge noted that Finance Committee reviewed and approved this resolution.

Matthew Hambrick made a motion to approve SPH Board Resolution 2025-08, A Resolution of the South Peninsula Hospital Board of Directors Authorizing the CFO to Sign, File and Submit the IRS Form 990 Walter Partridge seconded the motion. Motion Carried.

10.3. Consideration to Approve SPH Board Resolution 2025-09, A Resolution Accepting Congressionally Directed Spending Grant Funds in the Amount of \$5,000,000 from the Department of Health and Human Services, Health Resources and Services Administration for Expanding the Mechanical and Power Plant and Infrastructure Repairs at South Peninsula Hospital

Ms. Hermanson reported. Mayor Navarre worked with Lisa Murkowski to secure funding for SPH infrastructure projects. This funding is being provided through a HRSA grant with the borough. This resolution accepts the funding. The borough has approved the appropriation of funds and the Service Area Board has also approved this. Mr. Partridge noted that Finance Committee reviewed and approved this resolution.

Edson Knapp made a motion to approve SPH Board Resolution 2025-09, A Resolution Accepting Congressionally Directed Spending Grant Funds in the Amount of \$5,000,000 from the Department of Health and Human Services, Health Resources and Services Administration for Expanding the Mechanical and Power Plant and Infrastructure Repairs at South Peninsula Hospital Michael Dye seconded the motion. Motion Carried.

10.4. Consideration to Approve SPH Board Resolution 2025-10, A Resolution Requesting Funds from the South Peninsula Hospital Service Area Capital Project Fund for Critical Hospital Construction and Infrastructure Repairs

Ms. Hermanson reported. This resolution was drafted at the request of the borough, to peel out infrastructure repairs from the capital budget, to start on the projects earlier and tie them in with other funds. The projects will still use the same funding source. Mr. Partridge noted that Finance Committee reviewed and approved this resolution.

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, Rachael Kincaid and Anna Hermanson reviewed the balanced scorecard with new data. He also presented some information on the uncertainty surrounding future supply chain challenges.

11.2. BOD Committee: Finance

Walter Partridge, Committee Chair, reported. The Finance Committee met last week and reviewed the resolutions presented on the agenda today. Ms. Hermanson provided a report on all the capital projects and their funding sources. She also reviewed the finance indicators on the balanced scorecard. The finance report for April will be given during Executive Session of today's meeting.

11.3. BOD Committee: Governance & Training

Beth Wythe, Committee Chair, reported. The committee met last week and did a brief review of committee charter drafts. There was an updated Training Schedule to add presentations on Certificates of Need, Admits/Discharges and Medical Staff Credentialing. We're continuing with policy review and revision.

11.4. Chief of Staff

Dr. Sarah Roberts, Chief of Staff, reported. The medical staff is excited for recruitment for the Emergency Department and Hospitalist departments, and for the transition to Epic.

11.5. Service Area Board Representative

Tim Daugharty reported on behalf of the Service Area Board. At their most recent meeting, they passed a companion resolution regarding the infrastructure funding. The Service Area Board is deeply saddened by the passing of long-term member Roberta Highland.

12. DISCUSSION

There were no discussion items.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith had nothing to add.

14.2. Board Members

Mike Dye thanked the executive team for organizing and executing the strategic retreat. Kim Frost thanked the executive team for the informative reports. Bernadette Wilson congratulated Shevawn Miller on her retirement. She also appreciated the strategic retreat. Edson Knapp congratulated Ms. Miller on her retirement and said the Imaging Department will greatly miss her.

15. INFORMATIONAL ITEMS

Ms. Wythe asked board members to notify Ms. Gibson if they are available for the Board/Medical Staff dinner on May 19th.

16. ADJOURN TO EXECUTIVE SESSION (IF NEEDED)

The meeting adjourned to Executive Session at 6:18pm.

17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

The board moved back into Open Session at 7:28pm.

17.1. Consideration to Approve SPH Resolution 2025-11, A Resolution of the South Peninsula Hospital Board of Directors Approving Medical Staff Credentialing for April 2025

Walter Partridge made a motion to approve SPH Resolution 2025-11, A Resolution of the South Peninsula Hospital Board of Directors Approving Medical Staff Credentialing for April 2025, to include:

the initial appointment of:

<i>Taylor Anderson, MD</i>	<i>Neurology</i>	<i>TeleStroke</i>
<i>Hayley Walters, PMHNP, CNM</i>	<i>Psychiatry</i>	<i>Active</i>

and the reappointment of:

<i>Richard Anschutez, MD</i>	<i>Cardiology</i>	<i>Courtesy</i>
<i>Jaclyn Housley, FNP</i>	<i>Family Medicine (Sleep)</i>	<i>Courtesy</i>
<i>William Krueger, DO</i>	<i>Radiology</i>	<i>Courtesy</i>
<i>Dana Oswald, AGNP</i>	<i>Adult Gerontology (Onc.)</i>	<i>Courtesy</i>
<i>Pamela Williams, DO</i>	<i>OB/GYN</i>	<i>Courtesy</i>
<i>Muhammad Farooq, MD</i>	<i>Neurology</i>	<i>TeleStroke</i>
<i>Mimi Lee, MD</i>	<i>Neurology</i>	<i>TeleStroke</i>
<i>John Zurasky, MD</i>	<i>Neurology</i>	<i>TeleStroke</i>

Matthew Hambrick seconded the motion. Motion Carried.

18. ADJOURNMENT

The meeting adjourned at 7:30pm.

Respectfully Submitted,

Accepted:

Signed by:

Maura Gibson

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Maura Gibson, Executive Assistant

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[Signature]

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Aaron Weisser, President

DocuSigned by:

Mary E. Wythe

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Mary E. Wythe, Secretary

Minutes Approved: 5/28/25