



MINUTES
Board of Directors Meeting
5:30 PM - Wednesday, June 25, 2025
Conference Rooms 1&2 and Zoom

The meeting of the Board of Directors of South Peninsula Hospital was called to order on Wednesday, June 25, 2025, at 5:30 PM, in the Conference Rooms 1&2 and on Zoom.

1. CALL TO ORDER

President Aaron Weisser called the regular meeting to order at 5:30pm.

2. ROLL CALL

BOARD PRESENT: Aaron Weisser, Matthew Hambrick, Edson Knapp, Walter Partridge, Michael Dye, Bernadette Wilson, Beth Wythe, Preston Simmons, Christopher Landess, and Kim Frost.

BOARD EXCUSED: Matthew Bullard

ALSO PRESENT: Ryan Smith (CEO), Rachael Kincaid (CNO), Anna Hermanson (CFO), Angela Hinnegan (COO) and Maura Gibson (Exec Asst)

**Only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, CNO, shared a letter from a patient who had an excellent experience with a surgical procedure with Dr. Donald Endres.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

4.1. Rules for Participating in a Public Meeting

The rules were included in the meeting packet, and available in the meeting room.

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Beth Wythe made a motion to move item 16.1 approving the medical staff credentialing to the consent agenda, as this item was discussed in Executive Session prior to the meeting and to amend the proclamation for Jean Kuipers to read 38 years. Michael Dye seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Ms. Wythe read the consent calendar as amended into the record.

- 7.1. **Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for May 28, 2025**
- 7.2. **Consideration to Approve May FY2025 Financials**
- 7.3. **Consideration to Approve a Proclamation for Jean Kuipers on her Retirement after 36 Years of Service to South Peninsula Hospital**
- 7.4. **Consideration to Approve a Proclamation for Laura Miller on her Retirement after 38 Years of Service to South Peninsula Hospital**
- 7.5. **Consideration to Approve the 2025-2026 Strategic Plan**
- 7.6. **Consideration to Approve SPH Resolution 2025-15, A Resolution of the South Peninsula Hospital Board of Directors Approving Medical Staff Credentialing for June 2025, to include the appointment of:**

Lawrence Gerstle, MD	Internal Medicine	Courtesy Staff
Matthew Joo, DO	Emergency Med.	Courtesy Staff
Clare Thompson, CNM	Midwifery	Courtesy Staff
Hans Wilhelm, DO	Hospitalist	Courtesy Staff

And the reappointment of:

Kinjal Desai, MD	Neurology	TeleStroke-PROV
Hisam Goueli, MD	Psychiatry	TelePsych-PROV
Yi Mao, MD	Neurology	TeleStroke-PROV
Alan Skolnick, MD	Cardiology	Courtesy-AKH&VI

And the one year reappointment of:

Miranda Marsh, CRNA	Nurse Anesthetist	Active Staff
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And the following status modification request:

Gregory Aird, MD to Active Staff

Beth Wythe made a motion to approve the consent calendar as amended. Edson Knapp seconded the motion. Motion Carried.

8. PRESENTATIONS

8.1. Presentation of Retirement Proclamation for Jean Kuipers

Aaron Weisser read a retirement proclamation for Jean Kuipers' 38 years at South Peninsula Hospital, and the board thanked her for her service.

8.2. Presentation of Retirement Proclamation for Laura Miller

Aaron Weisser read a retirement proclamation for Laura Miller's 38 years at South Peninsula Hospital, and the board thanked her for her service.

9. UNFINISHED BUSINESS

There was no unfinished business to discuss.

10. NEW BUSINESS

10.1. Consideration to Approve SPH Resolution 2025-14, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Bank Account Signers

Anna Hermanson, CFO, reported. This resolution requests an update to bank signers to reflect changes in Senior Leadership, and increases some limits to account for current bill costs. Mr. Partridge added this was reviewed and approved in Finance Committee.

Christopher Landess made a motion to approve SPH Resolution 2025-14, A Resolution of the South Peninsula Hospital Board of Directors Authorizing Bank Account Signers. Bernadette Wilson seconded the motion. Motion Carried.

10.2. Consideration to Approve LTC-500, the LTC Emergency Operations Plan (EOP)

Rachael Kincaid, CNO, reported. This document is an annual update required by CMS. Over the last several years, surveyors have preferred this to remain independent from the hospital's plan, but the process is nearly identical. Next year we plan to bring the Hospital, Home Health, and Long Term Care EOPs together at the beginning of the year.

Preston Simmons made a motion to approve LTC-500, the LTC Emergency Operations Plan (EOP) as presented. Beth Wythe seconded the motion. Carried.

10.3. Consideration to Approve New Committee Assignments for the Remainder of 2025

Aaron Weisser, Board President, presented a list of the new committee assignments for the remainder of the calendar year, reflecting the newly added committees. The committee assignments are as follows. Those members recorded in bold will take on more responsibilities and outside work in that particular committee.

Committee	Chair	Members
Finance & Pension Committee	Walter Partridge	Mike Dye , Edson Knapp, Chris Landess
Strategic Planning & Community Relations Committee	Aaron Weisser	Kim Frost, Chris Landess , Mike Dye, Matt Bullard
Governance Committee	Beth Wythe	Matt Bullard , Bernie Wilson, Preston Simmons, Aaron Weisser
Quality Committee	Preston Simmons	Bernie Wilson, Edson Knapp , Kim Frost, Beth Wythe

Executive Committee (Officers)	Aaron Weisser	Preston Simmons, Beth Wythe, Walt Partridge
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11. REPORTS

11.1. Chief Executive Officer

Ryan Smith, CEO, announced several leadership changes. Angela Hinnegan is leaving to take a position at Central Peninsula Hospital, and Rachael Kincaid has accepted the position of COO. Amber Gall, the current Surgical Services Director, will move into the role of CNO, and Justine Haveman, the current Surgery Supervisor, will step into the vacated Surgical Director position. He also discussed the newly passed bill as it related to Medicaid funding, the new State of Alaska sick leave law and how the hospital is putting processes in place to ensure compliance, and he reviewed the balanced scorecard.

11.2. BOD Committee: Finance & Pension

Walter Partridge, Committee Chair, reported. The committee met last week and reviewed the financials for May 2025 and the resolution on tonight's agenda.

11.3. BOD Committee: Governance

Beth Wythe, Committee Chair, reported. A written report was provided in the packet. There were policies presented for an initial review, and Ms. Wythe solicited any feedback, otherwise they will be placed on the consent agenda for the July board meeting. She added that the Governance Committee meetings will be moving to the second Wednesday of the month starting in August.

11.4. BOD Committee: Strategic Planning & Community Relations

Aaron Weisser, Committee Chair, reported that the new Strategic Planning and Community Relations Committee will meet on the Wednesday prior to the board meeting at 11am, starting in July.

11.5. BOD Committee: Quality

Preston Simmons, Committee Chair, reported that the new format Quality Committee will meet on the second Wednesday of the month at 4:30pm, starting in July.

11.6. Chief of Staff

Dr. Sarah Roberts was unable to attend the meeting.

11.7. Service Area Board Representative

There was no Service Area Board report at this meeting.

12. DISCUSSION

There were no additional discussion items.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

14. COMMENTS FROM THE BOARD

(Announcements/Congratulations)

14.1. Chief Executive Officer

Ryan Smith thanked Angela Hinnegan for everything she has done for South Peninsula Hospital. He thanked the accounting team and board member Mike Dye for helping to problem solve a recent payroll issue around a banking holiday.

14.2. Board Members

Aaron Weisser presented Ms. Hinnegan with flowers on behalf of the board and wished her well on her new chapter. He also thanked Mr. Simmons and the CEO Evaluation team for their work on the annual evaluation process. Walter Partridge congratulated and thanked Ms. Miller and Ms. Kuipers for their years of service. He congratulated Amber Gall and Rachael Kincaid, and the Long Term Care team on their Silver Quality Award. Kim Frost expressed appreciation on all the work on the new committee structure, and wished Ms. Hinnegan well. Christopher Landess wished Ms. Hinnegan well and congratulated Ms. Kincaid. Mike Dye expressed appreciation for the great care a family member received at the hospital. Beth Wythe thanked Ms. Hinnegan for all her service to the organization. Bernadette Wilson thanked the CEO Evaluation Committee for their work on this annual process. She congratulated Ms. Hinnegan, Ms. Kincaid and Ms. Gall. She thanked Mr. Smith for his work on succession planning. Edson Knapp thanked Ms. Hinnegan for all her time and work at SPH. He congratulated Ms. Kincaid on her new role. Matthew Hambrick echoed the congratulations, as did Mr. Simmons.

15. INFORMATIONAL ITEMS

15.1. AHHA Annual Conference

Information on the AHHA Annual Conference was included in the packet. Several board members have been registered, but if anyone else would like to attend, please reach out to Maura Gibson, Exec Asst.

15.2. New Board Meeting Schedule:

- **4:30pm Board Education Sessions**
- **5:30pm Board Meeting - Executive Session**
- **6:30pm Board Meeting - Open Session**
- ***(Additional Executive Session after Open, when needed)***

Mr. Weisser asked the board to please note the schedule change for future board meetings.

16. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

Preston Simmons made a motion to approve the CEO Compensation Recommendations from the CEO Evaluation Committee, as discussed in Executive Session. Walter Partridge seconded the motion. A roll call vote was held. A conflict of interest was established in this item for all non-independent board members, including

employees Christopher Landess and Edson Knapp, and family members of hospital employees Beth Wythe and Aaron Weisser.

<i>Matthew Hambrick</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Abstain</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Michael Dye</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Abstain</i>
<i>Preston Simmons</i>	<i>Yes</i>
<i>Matthew Bullard</i>	<i>Excused</i>
<i>Christopher Landess</i>	<i>Abstain</i>
<i>Kim Frost</i>	<i>Yes</i>
<i>Aaron Weisser</i>	<i>Abstain</i>

Motion Carried 6-0.

17. ADJOURN TO EXECUTIVE SESSION

The board adjourned to Executive Session at 7:00pm.

18. ADJOURNMENT

The meeting adjourned at 7:45pm.

Respectfully Submitted,

Accepted:

Signed by:

Maura Gibson

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Maura Gibson, Executive Assistant

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[Signature]

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Aaron Weisser, President

Minutes Approved:

DocuSigned by:

Mary E. Wythe

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Mary E. Wythe, Secretary