



MINUTES
Board of Directors Meeting
6:30 PM - Wednesday, July 30, 2025
Conference Rooms 1&2 and Zoom

The meeting of the Board of Directors of South Peninsula Hospital (SPH) was called to order on Wednesday, July 30, 2025, at 6:30 PM, in the SPH Conference Rooms 1&2 and Zoom.

1. CALL TO ORDER

President Aaron Weisser called the regular meeting to order at 6:30pm.

2. ROLL CALL

BOARD PRESENT: Aaron Weisser, Edson Knapp, Walter Partridge, Michael Dye, Bernadette Wilson, Beth Wythe, Preston Simmons, Matthew Bullard, and Kim Frost

BOARD EXCUSED: Christopher Landess

ALSO PRESENT: Ryan Smith (CEO), Rachael Kincaid (COO), Christina Tuomi, DO (CMO), Amber Gall (CNO), Maura Gibson (Executive Assistant), Derotha Ferraro (Marketing Director), and Lynda Reed (Service Area Board)
**Only meeting participants who comment, give report or give presentations are noted in the minutes. Others may be present.*

A quorum was present.

3. REFLECT ON LIVING OUR VALUES

Rachael Kincaid, COO, shared a story. The hospital has recently finished a project to install an on-campus oxygen concentrator, which allows us to generate our own medical-grade oxygen right on site, so we no longer rely on delivered oxygen canisters. This is a huge win for both our patients and our maintenance team.

4. WELCOME GUESTS & PUBLIC / INTRODUCTIONS / ANNOUNCEMENTS

Mr. Weisser welcomed everyone to the meeting.

4.1. Rules for Participating in a Public Meeting

The rules were provided in the meeting packet and posted in the meeting room.

5. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

There were no comments from the audience.

6. APPROVAL OF THE AGENDA

Beth Wythe made a motion to approve the agenda as written. Michael Dye seconded the motion. Motion Carried.

7. APPROVAL OF THE CONSENT CALENDAR

Beth Wythe read the consent calendar into the minutes.

- 7.1. **Consideration to Approve the South Peninsula Hospital (SPH) Board of Directors meeting minutes for June 25, 2025**
- 7.2. **Consideration to Approve Revised Board Policies SM-02 Responsibilities of Board Members, SM-03 Communications with the News Media and SM-08 Committee Responsibilities as recommended by the Governance Committee.**
- 7.3. **Consideration to Approve Board Policies SM-06 Strategic Planning and SM-07 Board Member Orientation with no substantive changes as recommended by the Governance Committee**
- 7.4. **Consideration to Approve June FY2025 Financials**
- 7.5. **Consideration to Approve the FY25 Critical Access Hospital Quality Assessment and Performance Improvement Evaluation**
- 7.6. **Consideration to Accept the Resignation of Board Member Matthew Hambrick effective July 1, 2025**

Beth Wythe made a motion to approve the consent calendar as read. Michael Dye seconded the motion. Motion Carried.

8. PRESENTATIONS

8.1. Patient Safety Collaborative Video

The board watched a video through the Agency for Healthcare Research and Quality introducing CANDOR (Communication and Optimal Resolution), a process health care institutions can use to respond in a timely, thorough and just way when unexpected events cause patient harm. Dr. Tuomi explained the CANDOR toolkit has provided a framework for SPH staff to help patients and hope to continue to provide it as a resource for our team.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

10.1. SPH Resolution 2025-16, A Resolution of the South Peninsula Hospital Board of Directors Approving the Kenai Peninsula Borough's Purchase of Property Including Parcel 17504022, 4117 Bartlett Street, and 324 W Fairview Ave, Homer AK 99603

Ryan Smith, CEO, reported. The borough has been seeking properties contiguous to the hospital and part of the medical district and has proposed to purchase a number of properties on behalf of the hospital. One is a piece of land just behind the hospital, and the other two are directly across from Homer Medical Center, including one we're currently renting. Those three properties will go to the assembly for consideration to purchase at their August 5th meeting along with the building on Greatland, which this board has already

approved. Mr. Partridge added the Finance Committee reviewed and approved this resolution at their meeting last Thursday.

Beth Wythe made a motion to approve SPH Resolution 2025-16, A Resolution of the South Peninsula Hospital Board of Directors Approving the Kenai Peninsula Borough's Purchase of Property Including Parcel 17504022, 4117 Bartlett Street, and 324 W Fairview Ave, Homer AK 99603. Bernadette Wilson seconded the motion. A roll call vote was held.

<i>Matthew Bullard</i>	<i>Yes</i>
<i>Michael Dye</i>	<i>Yes</i>
<i>Kim Frost</i>	<i>Yes</i>
<i>Edson Knapp</i>	<i>Yes</i>
<i>Christopher Landess</i>	<i>Excused</i>
<i>Walter Partridge</i>	<i>Yes</i>
<i>Preston Simmons</i>	<i>Yes</i>
<i>Bernadette Wilson</i>	<i>Yes</i>
<i>Beth Wythe</i>	<i>Yes</i>
<i>Aaron Weisser</i>	<i>Yes</i>

Motion Carried.

10.2. SPH Resolution 2025-17, A Resolution of the South Peninsula Hospital Board of Directors Approving an Alteration of Scope to Project 21SHD SPH Nuclear Medicine System and 23SHA Hospital Nuclear Medicine Equipment

Mr. Smith reported. Hospital administration has been working with the Certificate of Need (CON) office to vacate the nuclear medicine piece of the CON project, and focus on the rest of the project, which is the Infusion/Pharmacy colocation project. The borough has requested we reappropriate the funds for the nuclear medicine piece to the Infusion/Pharmacy colocation. Mr. Partridge added this resolution was discussed and approved at Finance Committee.

Beth Wythe made a motion to approve SPH Resolution 2025-17, A Resolution of the South Peninsula Hospital Board of Directors Approving an Alteration of Scope to Project 21SHD SPH Nuclear Medicine System and 23SHA Hospital Nuclear Medicine Equipment. Michael Dye seconded the motion. Motion Carried.

11. REPORTS

11.1. Chief Executive Officer

Ryan Smith and Rachael Kincaid reviewed the new data on the balanced scorecard. The financial indicators were not updated because the end of fiscal year data was not complete. We were awarded a HRSA grant with Petersburg and Cordova. The CT scanner went down this month. Having a backup CT scanner would have been a benefit of nuclear medicine, but we are no longer pursuing that for the immediate future. August 9th the hospital will convert to Epic for medical records. It has been a lot of work by a lot of different teams to make this possible, and will result in better coordination of care for patients.

11.2. BOD Committee: Finance & Pension

Walter Partridge, Committee Chair, reported. The Finance Committee met last Thursday and reviewed the June 2025 financial reports. We still expect some fluctuations due to closing the fiscal year.

11.3. BOD Committee: Strategic Planning & Community Relations

Aaron Weisser, Committee Chair, reported. The new Strategic Planning & Community Relations Committee met for the first time this month and discussed the structure and plan for the committee moving forward.

11.4. BOD Committee: Governance

Beth Wythe, Committee Chair, reported. The Governance Committee met this month and is working through policy review, bylaw revisions, and other items on their to-do list. The board self-evaluation is moving forward and should be completed by September.

11.5. BOD Committee: Quality

Preston Simmons, Committee Chair, reported. The new Quality-of-Care Committee met for the first time this month. Ryan gave a presentation to the committee on patient satisfaction metrics and Press Ganey, and he will give the same presentation to the board in August. We spent some time discussing the goals and format of the committee in order to map out a plan for future meetings.

11.6. Chief of Staff

Dr. Sarah Roberts, Chief of Staff, reported that the medical staff is focused on a successful transition to Epic.

11.7. Service Area Board Representative - Lynda Reed

Lynda Reed reported on behalf of the Service Area Board. Erin Workman was appointed to the board to replace Roberta Highland. The SAB is trying to learn more about their mission statement and how they interact with the borough.

12. DISCUSSION

There were no discussion items.

13. COMMENTS FROM THE AUDIENCE ON ITEMS OF ANY MATTER

Derotha Ferraro, SPH Marketing Director, commented. She thanked Mike Dye and the Rotary for hosting Dr. Joe Llenos at their last meeting. She also shared the KPB

Assembly members would be visiting the hospital for lunch and a tour at their upcoming meeting held in Homer.

14. COMMENTS FROM THE BOARD
(Announcements/Congratulations)

14.1. Chief Executive Officer

Mr. Smith welcomed Amber Gall to the Senior Leadership Team.

14.2. Board Members

Beth Wythe thanked Mr. Smith for coordinating the Certificate of Need training with the State of Alaska. She congratulated Ms. Kincaid and Ms. Gall on their new positions. Mr. Dye expressed his wishes for a smooth transition to Epic. Bernadette Wilson also congratulated Ms. Kincaid and Ms. Gall and expressed appreciation for the transition to Epic. Edson Knapp thanked the Imaging team for their hard work preparing for the Epic transition.

Aaron Weisser noted that Beth Wythe was appointed to serve as the Board Liaison to the SPH Foundation, to replace Matt Hambrick who resigned from the board.

15. INFORMATIONAL ITEMS

There were no additional informational items.

16. ADJOURN TO EXECUTIVE SESSION (IF NEEDED)

The board adjourned to executive session at 7:31pm.

17. ANNOUNCEMENTS AS A RESULT OF EXECUTIVE SESSION

The board returned to open session at 8:05pm.

17.1. Consideration to Approve Resolution 2025-18, Approving the Medical Staff Credentialing July 2025

Preston Simmons made a motion to approve Resolution 2025-18, Approving the Medical Staff Credentialing July 2025, to include:

The initial appointment of:

<i>Raymond Stillwell, MD</i>	<i>Emergency Medicine</i>	<i>Courtesy</i>
------------------------------	---------------------------	-----------------

And the reappointment of:

<i>Brent Adcox, MD</i>	<i>Orthopedics</i>	<i>Active</i>
<i>Frederick Anderson, DO</i>	<i>Radiology</i>	<i>TeleRad</i>
<i>Kathryn Ault, CNM</i>	<i>Midwifery</i>	<i>Active</i>
<i>Lauri Gutstein, MD</i>	<i>Radiology</i>	<i>TeleRad</i>
<i>Kurt Mentzer, MD</i>	<i>Orthopedics</i>	<i>Active</i>
<i>Alan Pratt, MD</i>	<i>Radiology</i>	<i>TeleRad</i>
<i>Jill Rife, DNP</i>	<i>Family Medicine</i>	<i>Active</i>
<i>Anna Williams, FNP</i>	<i>Family Medicine</i>	<i>Active</i>

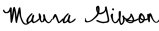
Beth Wythe seconded the motion. Motion Carried.

18. ADJOURNMENT


The meeting adjourned at 8:06pm.

Respectfully Submitted,

Accepted:

Signed by:


Maura Gibson, Executive Assistant

DocuSigned by:


Aaron Weisser, President

Minutes Approved: 08-27-2025

DocuSigned by:


Mary E. Wythe, Secretary